

## Style guidelines for *George Orwell Studies*

*Papers* (5,000 words to 6,000 words including notes and references) should begin with an abstract in italics of around 150 words. Followed by five keywords. All papers will be peer reviewed.

*Articles* (around 2,000-3,000 words) should begin with a short standfirst (of around 35 words) highlighting the main angle. Articles will be approved by the editors – but not sent out on peer review.

*Orwell Today*: (up to 3,000 words) think-pieces, polemical articles. These will be approved by the editors – but not sent out on peer review.

*Reviews*: there is a separate style sheet for reviews

Copy should be one-and-a-half lines spaced (including quotations) with generous margins. It should be in 11 pt Calibri.

Break up the copy with regular sub-headings in 11pt bold Calibri upper and lower case.

Use single inverted commas (and double inverted commas inside single inverted commas)

## References

These should conform to the following style: in text: e.g. Davison (1988: 23).

Use 'et al' when citing works by more than three authors (Bridges et al. 1998).

The letters a, b and c etc should be used to distinguish different citations by the same author in the same year (Bridges 1998a; Bridges 1998b)

Then in the references all texts cited should be listed alphabetically.

## Book

Sutherland, John (2016) *Orwell's Nose: A Pathological Biography*, London: Reaktion Books

Orwell, George (2000 [1949]) *Nineteen Eighty-Four*, London: Penguin Classics

## Chapter

Tulloch, John (2007) Charles Dickens and the voices of journalism, Keeble, Richard and Wheeler, Sharon (eds) *The Journalistic Imagination: Literary Journalists from Defoe to Capote and Carter*, Abington, Oxon: Routledge pp 58-73

*For second/third etc editions:*

Woodcock, George (1984) *The Crystal Spirit: A Study of George Orwell*, London: Fourth Estate, second edition

## Paper in academic journal

Taylor, Nick (2002) State surveillance and the right to privacy, *Surveillance & Society*, Vol. 1, No. 1 pp 66-85

## Website references

Bernstein, Carl (1977) The CIA and the media, *Rolling Stone*, 20 October. Available online at [http://www.carlbernstein.com/magazine\\_cia\\_and\\_media.php](http://www.carlbernstein.com/magazine_cia_and_media.php), accessed on 1 October 2010

## **Presentation**

Headlines should be in 18pt Calibri light, upper and lower case

Copy should be one-and-a-half lines spaced (including quotations and footnotes) with generous margins. It should be in 11 pt Calibri

Break up the copy with regular sub-headings in 11pt Calibri Bold upper and lower case.

Use em dashes with a space either side – like this – in the copy

Any notes (superscript 1, 2, 3 etc) should come before the references (please note: they do not fall at the foot of each page).

At the end of the chapter provide a note (around 90 words) for a ‘Note on the contributor’ section giving name, title and professional activities (publications, papers, research interests etc).

## **Other elements**

Spellings and punctuation are always English. Thus organisation (not organization).

He said Orwell was a ‘brilliant journalist’. (Not He said Orwell was a ‘brilliant journalist.’) But American spellings can be used when quoting directly from an American publication.

Use single inverted commas (and double inverted commas inside single inverted commas).