

## Style guidelines for *George Orwell Studies*

*Papers* (5,000 words to 6,000 words including notes and references) should begin with an abstract in italics of around 150 words. Followed by five keywords. All papers will be peer reviewed.

*Articles* (around 2,000-3,000 words) should begin with a short standfirst (of around 35 words) highlighting the main angle. Articles will be approved by the editors – but not sent out on peer review.

*Orwell Today*: (up to 3,000 words) think-pieces, polemical articles. These will be approved by the editors – but not sent out on peer review.

*Reviews*: there is a separate style sheet for reviews

Copy should be double spaced (including quotations) with generous margins. It should be in 12 pt Times Roman.

Break up the copy with regular sub-headings in 12pt Times bold upper and lower case.

Use single inverted commas (and double inverted commas inside single inverted commas)

## **References**

These should conform to the following style: in text: e.g. Davison (1988: 23).

Use 'et al' when citing works by more than three authors (Bridges et al 1998).

The letters a, b and c etc should be used to distinguish different citations by the same author in the same year (Bridges 1998a, Bridges 1998b)

Then in the references all texts cited should be listed alphabetically.

## **Book**

Fisk, Robert (2008) *The Age of the Warrior: Selected Writings*, London: Fourth Estate

## **Chapter**

Tulloch, John (2007) Charles Dickens and the voices of journalism, Keeble, Richard and Wheeler, Sharon (eds) *The journalistic imagination: Literary journalists from Defoe to Capote and Carter*, Abington, Oxon: Routledge pp 58-73

*For second/third etc editions:*

Woodcock, George (1984) *The Crystal Spirit: A Study of George Orwell*, London: Fourth Estate, second edition

## **Paper in academic journal**

Taylor, Nick (2002) State surveillance and the right to privacy, *Surveillance & Society*, Vol. 1, No. 1 pp 66-85

### **Website references**

Bernstein, Carl (1977) The CIA and the media, *Rolling Stone*, 20 October. Available online at [http://www.carlbernstein.com/magazine\\_cia\\_and\\_media.php](http://www.carlbernstein.com/magazine_cia_and_media.php), accessed on 1 October 2010

Any notes (superscript 1, 2, 3 etc) should come before the bibliography (please note: they do not fall at the foot of each page).

### **Other elements**

Inverted commas are single (unless inside quotes when they are double).

Spellings and punctuation are always English. Thus organisation (not organization).

He said Orwell was a ‘brilliant journalist’. (Not He said Orwell was a ‘brilliant journalist.’)

The author should always retain a copy of their chapter. Also at the end of the chapter provide a note (around 90 words) for a ‘Note on the contributor’ section giving name, title and professional activities (publications, papers, research interests etc).